

Board Minutes – November 17, 2017

Welcome and roll call – Kevin Long, Stephanie Hartgrove, and Erin Edmonds present

No public comment

Vote to accept Michelle leave of absence and appoint Kevin interim – Stephanie motioned, Kevin – second, unanimous pass

Approve Minutes

- Stephanie – edited minutes and motioned to accept, Erin – second, unanimous vote

Change agenda – move consideration of board members to front.

- Consider Chase Grant (spouse of an employee, legal counsel said appropriate to consider application)
 - o Stephanie – motion to accept application as an executive position member, Erin second, unanimous
- Consider Kristie Beisenbach (son in dance academy)
 - o Stephanie – motion to accept application as a one-year parent position member, Erin second, unanimous
- Other candidates
 - o Defer to next board meeting

Recommendation to move next board meeting up a week

James Mack present 6:02

- Defer last candidate

Historical context given to new board members

Budget Revisions

- We are 40% of the way through the school year and 70% of the way through the budget.
- Email from the staff of state charter board said 70% way through budget, but Nate doesn't believe we are that far through. Some of the end-of-year payments were front-loaded.
- Jennifer's email was responded to quickly by Nate and Stephanie today.
- Expenses – doing well on salaries (slightly below), right on track with benefits, purchase property is high, working to eliminate some of the expenses, hoping to see refund for some of the expenses.
- State is aware of where we are and where we will be likely ending
- We will end in the negative/ dip into cash reserves by end of the year.
- Stephanie – motion to cut benefit and salaries by \$25,000/ year (or budget savings). Gil to work out with Budget committee. Second by Erin. Unanimous.

Skip to Artistic Director Reports

- James Mack – announced Godspell rights and play going to be performed in February.
 - o Gabe Spencer – Believe everything spent will come back in revenue. Contingency is small performance budget, but projection is to be on top. Cast members to sell 12 tickets each to cover costs. NY trip reception was better than expected. 29 students and 8-9 chaperones showed interest, but could go down when payments start. 13 dance, 8-9

- music, rest dance. Potential problems: creating different programs for students.
- No other directors were in attendance

Directors Report

- 120 students
- 32 withdrawals since beginning of school, but it includes some students who never attended
 - o 5 since beginning of 2nd quarter – leaving for reasons that we have no control over
- Website – new website is live, just working out some of the kinks
 - o Missing board minutes, and such
 - o Need new photos and new videos
- Facility
 - o Doing hourly fire watch
 - o In full compliance with Utah County Health Audit
- Policies and Procedures
 - o Need to get caught up
- School Community Council
 - o Land Trust
- New York Trip

Erin – motion to enter into executive session for reality discussion, Second – Stephanie

Erin left at 6:54

James Mack left at 7:13

Come back from executive session

Adjourn until December 14 - Chase – made motion, Stephanie second, unanimous