

# PHS BOARD MEETING MINUTES

Wednesday, October 18, 2017 7:30 pm

825 East 1180 South, Suite 300, American Fork Utah (Coldwell Office Building)  
Conference call in # 641-715-3580, access code 338-654

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(Begin Recording at 7:40 p.m.)

I. WELCOME (3 minutes)

A. Roll Call of Board

i. In Attendance

- Kevin Long (had to leave at 8:15 p.m. for another commitment)
- Stephanie Hartgrove
- Michelle Brockbank
- Erin Edmonds (via phone)
- Gabe Spencer
- James Mack
- Gil Jarvie

II. Public Comment

A. None

III. Discussion Items

A. Budget

- i. Nate Adams (Red Apple) was unable to attend so there was a quick review of financials. Stephanie and Red Apple continue to fine tune the break-even budget to insure we continue to meet all PHS financial obligations and remain viable throughout the year.

B. Facilities

- i. Discussion about the future of PHS was discussed in general terms, to include:
- Is the Courtyard Plaza development the best option for PHS?
  - Projected renovation costs have increased in order to comply with current educational building codes.
  - Should the Board entertain other locations and/or buildings?
  - Is remaining at COPA/SoundHouse for a longer term desirable?
  - What options are open for exiting the current lease agreement at Courtyard Plaza?
- ii. The Board instructed the Director to notify the architect to cease all

additional plan efforts and to submit a final invoice for out-of-scope charges.

- The architect's original proposal did not include many aspects that were later required (i.e., coordinating engineering drawings)
- An additional \$6,200 payment to Range Architecture was approved
- iii. The Board instructed Director to notify GreatMats and alert them that we would not be shipping the eight rolls of rubber dance surface that had been ordered and was on hold, awaiting shipping instructions.
  - Approval for any re-stocking fees was approved by the Board

#### C. Upcoming events

### IV. Reports

#### A. Performing Arts Reports

- i. Gabe Spencer introduced concept of New York trip for Theatre, over Spring Break. PHS would join a trip being planned by Liahona Academy, whose theatre director makes such an excursion at least annually. Students would have little free time but be immersed in Broadway productions and master classes. The board was in favor of pursuing such a trip to gauge student and parent interest. Kevin Long stipulated that board support should be based on all performing academies having equal opportunity to participate in such a trip. Dance and Music Academies would be responsible for modifying the agenda items to more appropriately accommodate their respective student's needs. A student/parent meeting will be scheduled to assess interest. Student fees will include required chaperone levels to include one artistic chair from each academy.

Gabe also shared more details from the students experience at the Shakespeare Competition in Cedar City (end of September) We competed in a level that included high schools with an enrollment of up to 1,700 students. PHS achieved Third Place, overall, with a score of 84. SL School for Performing Arts earned first place, with 88 points. Spanish Fork HS was in second, with 86 points.

- ii. James Mack provided additional information on the Shakespeare Competition. The school acquitted ourselves very well and made a strong statement to the high school theatre community.

#### B. Director's report

- i. Posted on PHS website

#### C. Board Chair report

- i. No update needed

### V. CLOSED/EXECUTIVE SESSION: NO Executive Session was required

During Executive Sessions the Board will consider a motion to close the meeting in accordance with Utah Code Section 52-4-204 to hold a strategy session to discuss any of the following under Utah Code 52-4-205. Closed Session meetings are for: discussion of the character, professional competence, or physical or mental health of an individual; strategy session to discuss pending or reasonably imminent litigation; strategy session to discuss the purchase, exchange, sale or lease of real property; discussion relating to a receipt or review of ethics complaints. (To see a more comprehensive description of Closed Session meeting see the Utah Code.)

- VI. ACTION ITEMS FROM EXECUTIVE SESSION - **NONE**
- VII. ADJOURN NEXT MEETING (NOVEMBER 15, 2017 5:45 PM)